

**Department of Health and Human Services  
Division of Public Health  
Licensure Unit**

**Board of Nursing Home Administration**

***VACANCIES***

The Licensure Unit is now accepting applications for the following position on this board. Full terms are for five years, but this is a partial term ending on November 30, 2024.

- One Nonprofit Home Member

***APPLICATION AND SUPPORTING DOCUMENTS***

The following documents must be submitted to apply for the positions listed above:

- Completed [Nonprofit Home Member application](#).
- Current resume or curriculum vitae recommended if available
- Letters of recommendation: If applicant chooses to submit letters of support or recommendation, they may be submitted directly to Monica Gissler at the address listed on the application or via email.
- Documents must be received by May 24, 2021.

***PERSONAL INTERVIEWS***

The Professional Boards Committee of the Board of Health will meet during the morning of June 14, 2021 to conduct interviews with applicants in person or via telephone, and formulate recommendations for board appointments of positions which are currently vacant.

These personal interviews last approximately 10 minutes and will be scheduled to provide applicants the opportunity to inform the Professional Boards Committee of their goals and desires for serving on the board and to respond to questions presented by members of the Committee. After application, you will be notified if you are selected for an interview.

***APPOINTMENTS AND NOTIFICATION OF APPOINTMENTS***

The Professional Boards Committee recommendations for appointment will be submitted to all Board of Health members and appointments will be made at the Board of Health meeting scheduled for the afternoon of **June 14, 2021**.

The Licensure Unit will notify applicants after the Board of Health meeting as to whether or not they were appointed to the Board of Nursing Home Administration.

DHHS, Division of Public Health  
Licensure Unit, RPQI

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**The deadline for submission of an application and all supporting documentation is May 24, 2021.**